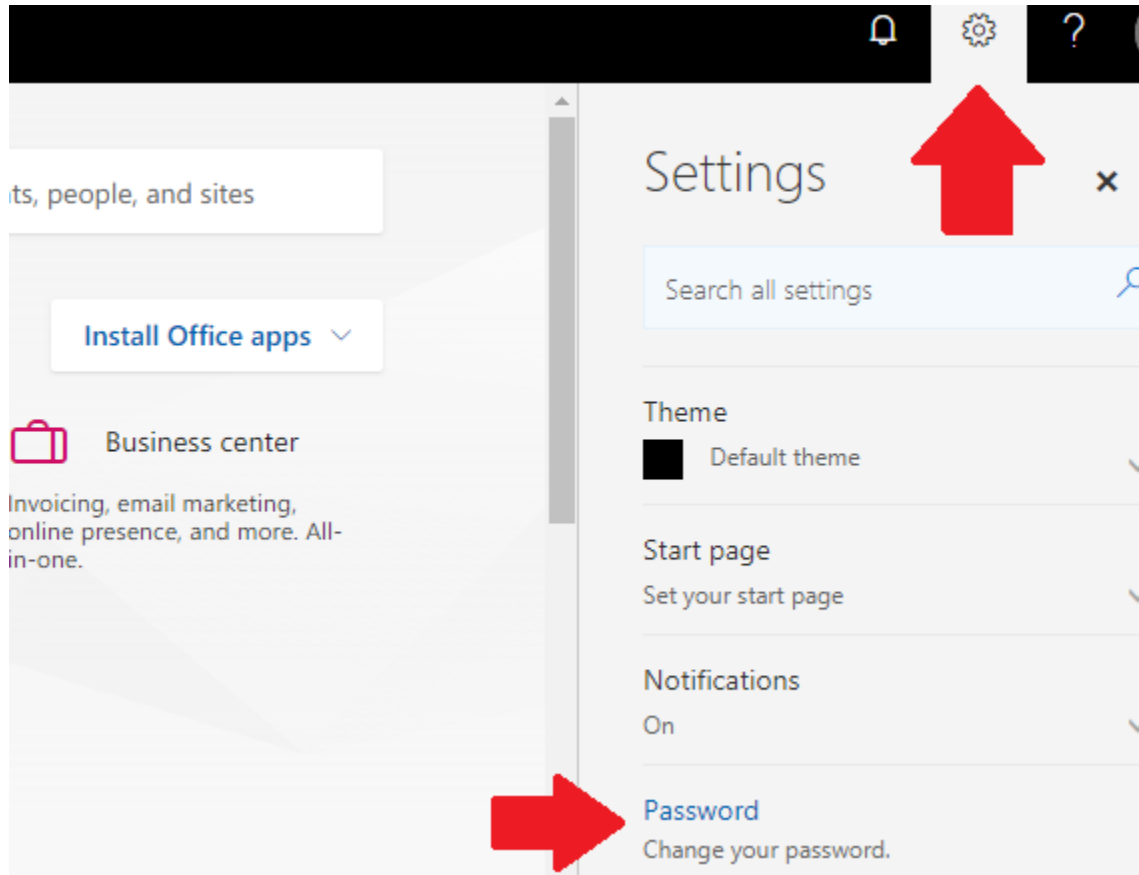


1. Sign in to portal.office.com with your work email
2. Go to **Settings** > **Password**.



3. Enter your old password.
4. Create a new password and confirm it.
5. Select **Submit** to finish and change your password.